12/15/2024

1. Create the following tabs:

Name of Student

Age (Date of Birth)

Gender (Male or Female)

Parent/guardian

Phone number

Parent Email

Branch Name

Branch Pastor

Teacher’s name

Phone number

This is the letter that I send them recently requesting information.

* List and provide the name of your country and the National Pastor’s full name.
* List and provide the name of your country and the National Pastor’s full name.
* For each branch, provide the branch name and the name of the Resident Pastor, along with their contact information (phone number and email address).
* List all branches in your country, indicating whether each branch is active or non-active. Kingly organize the information by province.
* **Sunday School Teachers**
  + List the names of the Sunday school teachers or pastors, For each branch, including their contact information (phone number and email address).
  + Summarize the total number of teachers indicating how many are male and how many are female in your country.
* **Class Assignment by Teachers**
  + List and specify how many are from the totals are male and female teachers, assigned to teach the following age groups:
    - **First class:** Ages 3–5 years.
    - **Second class:** Ages 6–9 years.
    - **Third class:** Ages 10–15 years.
* **Prophetic Kids by Gender**
  + Report the number of Prophetic Kids in each branch, (Sunday school attendees) broken down by gender (girls and boys).
* **Class Attendance by Gender**
  + Provide the total number of Sunday school attendees (boys and girls) attending each of the following classes:
    - **First class:** Ages 3–5 years.
    - **Second class:** Ages 6–9 years.
    - **Third class:** Ages 10–15 years.
* **Trend Analysis of Prophetic Kids Attendance**
  + Present a statistical trend of those attending if they are (Boys or Girls) Prophetic Kids. Indicate whether attendance is increasing, decreasing or stable, providing reasons for any observed trends.
  + Include branch-specific statistics as well as a country’s summary.

1. FOLDERS

Create the following folders:

* + - 1. Concern forms
      2. Monthly Sunday School lessons
      3. Training
      4. Letters
      5. Annual Graduation
      6. Sunday school Calendar

